



Korea Internet Security Agency (KISA)  
9 Jinheung-gil, Naju  
Jeollanam-do  
Republic of Korea (58324)

4 January 2018

Jia-Rong Low, Vice President,  
Stakeholder Engagement & Managing Director – Asia Pacific  
Internet Corporation for Assigned Names & Numbers (ICANN)

Dear Jia-Rong,

KISA have enjoyed working with ICANN APAC since January 2013. As you mentioned, I agree that the Seoul office has fostered dialogue and raised mutual understanding between two organizations, and also helped the Korean stakeholders to engage with the wider regional community to participate in global Internet governance discussions.

As the next steps of our cooperative efforts, we also look forward to the establishment of a partnership center, known as the Internet and DNS Engagement Center in Seoul. We agree that the partnership center will elevate KISA and ICANN's partnership, and the staff of the Seoul Internet and DNS Engagement Center ("Center") will carry out the following:

- Identify opportunities to raise ICANN-related issues with the wider Korean Internet community, and facilitate ICANN's engagement with stakeholders;
- Carry out agreed programs in cooperation with ICANN, such as the Asia Pacific Internet Governance Academy (APIGA), and to explore new areas of collaboration;
- Assist ICANN, as necessary, to support ICANN's contracted parties in Korea particularly in bridging gaps in language and understanding; and
- Where relevant, liaise and collaborate with other I\* and Internet Governance Organizations on areas of mutual interest to engage the Korean and regional Internet community.

KISA commits to support ICANN's efforts in the Center for 24 (twenty-four) months from the date of this letter. If ICANN and KISA wish to continue collaborating on the Center at the end of this 24-month period, we can agree to do so.

KISA will be providing two representatives to staff the Center. They are Mr. Billy Cheon (Head); and Ms. Minjung Park (Manager) and maintain their positions for the 24-month period. In the event that KISA identifies a need to change the staffing arrangements, KISA will mutually agree with ICANN on the proposed new appointees.

The KISA staff who will be appointed to the Centre are representatives of KISA, and are in charge of the Centre's activities in partnership with the ICANN APAC Regional Office.

They will remain as KISA employees and will report directly to KISA. Nothing under this arrangement constitutes them as agents and/or employees of ICANN for any purpose whatsoever.

KISA is providing the necessary office space, personal electronic equipment and supplies within its premises for the Centre's staff. KISA commits to working with ICANN to develop an annual workplan for the KISA-ICANN coordinated activities provided through the Center, subject to mutual agreement. KISA will review this workplan with ICANN on a semi-annual basis.

KISA understands that the partnership activities of the Center are non-exclusive, and either KISA or ICANN can work with other Internet organizations on areas of mutual interest per the objectives of the KISA-ICANN MOU.

KISA understands that ICANN and KISA are each responsible for the use of our own funds or funding sources to perform our respective responsibilities for joint projects run through the Center, in a mutually agreeable manner.

In furtherance of the work in support of the Center, KISA understands that there may be times when press releases, public announcements or public statements regarding that work may be appropriate. KISA agrees that such statements and announcements should only be released upon consent of both parties, which consent should not be unreasonably withheld. KISA commits to only use ICANN's logo with ICANN's written consent, and if approached to sign a Trademark License agreement governing such use, KISA shall do so. KISA also thanks ICANN for its commitment to the use of KISA's trademarks only with KISA's prior written consent, and pursuant to the terms of Trademark License Agreement if requested by KISA.

In the event that either KISA or ICANN finds that its support of the Center is no longer possible on the terms identified in this letter, KISA agrees that ICANN or KISA may rescind their commitments reflected in this exchange of letters upon 60-days written notice. Nothing contained in this letter shall give rise to any liability, monetary or otherwise, by either one of us to the other.

KISA look forward to continuing our long standing and mutually beneficial relationship with ICANN.

Yours sincerely,

Yong Wan Ju,

Vice President  
Korea Internet & Security Agency (KISA)

